



Greater Houston LEPC  
P.O. Box 10817  
Houston, TX 77206

<http://www.houstontx.gov/fire/divisions/lepc.html>

March 27, 2006

Dear Sir/Madam:

The purpose of this letter is to seek financial support for the Greater Houston Local Emergency Planning Committee ("GHLEPC"). The GHLEPC is comprised of many dedicated volunteers and contributors whose determined efforts make us a huge success. As a 501(c)(3) entity, the operations of the GHLEPC are financed by financial contributions.

GHLEPC members represent federal, state, and local government and other private/public sector entities. Still, owners or operators of some industrial facilities do not participate in the GHLEPC. The Emergency Planning and Community Right-to-Know Act of 1986 (EPCRA) requires facilities that store or use "**Extremely Hazardous Substances**" to participate in an LEPC and designate a "**Community Coordinator**" as its LEPC liaison.

Houston's large population and industrial base present unique public safety challenges. These challenges highlight the importance of the GHLEPC. The GHLEPC promotes emergency planning, preparedness, training and public awareness to protect the Houston community from the potential impact of hazardous materials (HAZMAT) incidents and related disasters. GHLEPC's primary objective is to help safeguard communities. The federal mandates requiring close communication and working relationships between "**Tier II**" facilities and LEPCs help to achieve this objective.

Past contributions have enabled the GHLEPC to implement various community safety initiatives. One critical initiative was the development of a Community Emergency Plan. This plan was created through in depth hazard analysis, hazardous chemicals (TIER II) databases, and various vulnerability assessments to determine local emergency response capabilities. In addition, the plan is tested and validated annually through many exercises with key industry, local government, and community partners. Past donations have also helped the GHLEPC promote training for local emergency responders, various governmental agencies, and/or LEPC member companies.

The GHLEPC strives diligently to extend its community outreach projects beyond its primary jurisdiction. By participating in various workshops, the GHLEPC has established and maintained relationships with many federal, state and local organizations to ensure compliance with current national guidelines. An example of its dedication to vital community efforts is its incident command operations representation at the Reliant Astrodome Hurricane Katrina shelter operations. GHLEPC representatives were essential to the success of this monumental project.

With your **participation** and tax deductible **financial support**, the GHLEPC can accomplish even more. Your support is greatly appreciated. We look forward to our continued partnership as we work together to make Houston and the surrounding area a safer place.

Sincerely,

*R. W. "Bob" Royall, Jr.*

Robert W. "Bob" Royall, Jr.  
Chairman

Enclosure:  
2006 Contribution Form

# Greater Houston LEPC 2006 Contribution Form

***“Working Together for a Safer Community”***

Enclosed is a contribution for: \_\_\_\_\_

Suggested contributions:

|                         |              |
|-------------------------|--------------|
| 1-25 Employees .....    | \$ 250.00    |
| 26-50 Employees .....   | \$ 500.00    |
| 51-100 Employees .....  | \$ 1,000.00  |
| 101-250 Employees ..... | \$ 2,500.00  |
| 251-500 Employees ..... | \$ 5,000.00  |
| 501+ Employees .....    | \$ 10,000.00 |

Please make checks payable to:

Greater Houston LEPC

Mailing Address:

Greater Houston LEPC  
P.O. Box 10817  
Houston, Texas 77206

Company Name: \_\_\_\_\_

Address: \_\_\_\_\_

E-Mail: \_\_\_\_\_

Contact: \_\_\_\_\_

**Thank You For Your Support!**